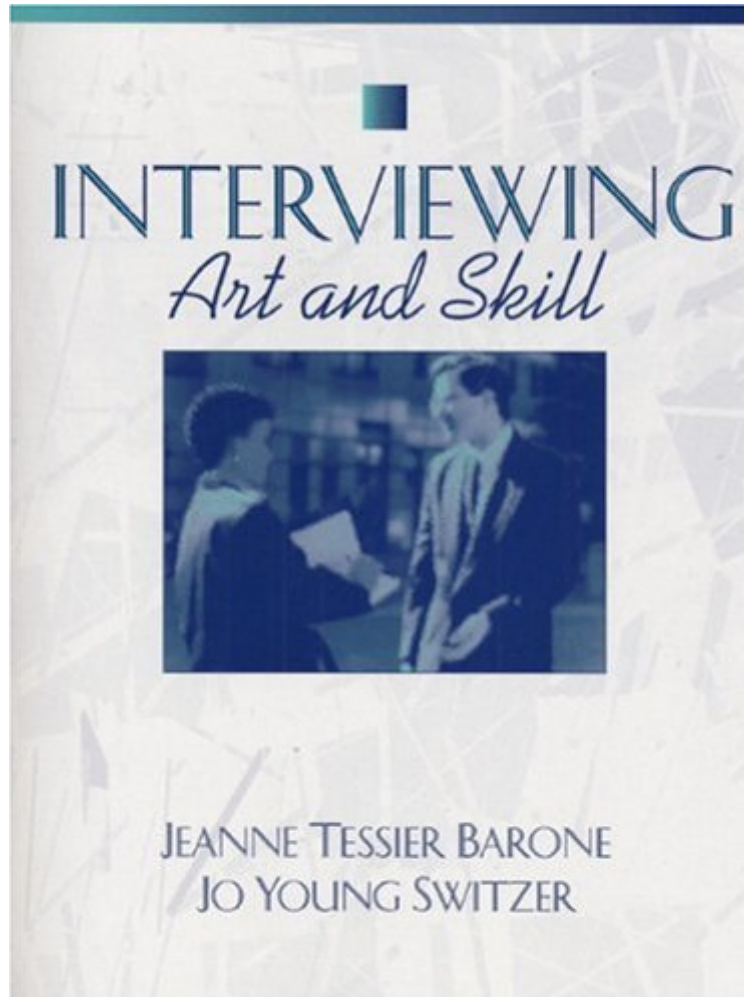


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## Interviewing: Art and Skill

*Jeanne Tessier Barone, Jo Young Switzer*  
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#3252019 in Books 1995-02-11 Original language: English PDF # 1 9.10 x .90 x 6.80l, 1.30 #File Name: 0205140882368 pages | File size: 68.Mb

**Jeanne Tessier Barone, Jo Young Switzer : Interviewing: Art and Skill** before purchasing it in order to gauge whether or not it would be worth my time, and all praised Interviewing: Art and Skill:

INTERVIEWING: Art and Skill is the only book for the basic course in Interviewing to systematically incorporate multicultural and global issues. This focus on diversity extends to interviewing across the communication spectrum in gender and culture-neutral language. Federal legislation affecting interviewing in the workplace and ethical issues affecting the interviewer are thoroughly discussed.

From the Back Cover The goal of creating an interviewing text that was succinct and 'user friendly' and that placed the

art of interviewing within the broader context of basic communication theory. We also sought to present an approach to interviewing that synthesized interviewing concepts and principles, while at the same we wanted to create a text that speaks to the increasing cultural diversity and globalism of the present age and the new emphasis in business on team concepts in the workplace. Finally, we sought to develop a text that readers can employ in a variety of organizational setting as a standard reference work for ongoing guidance through the theoretical and practical realities of interviewing . We believe we have accomplished these goals in Interviewing Art and Skill.