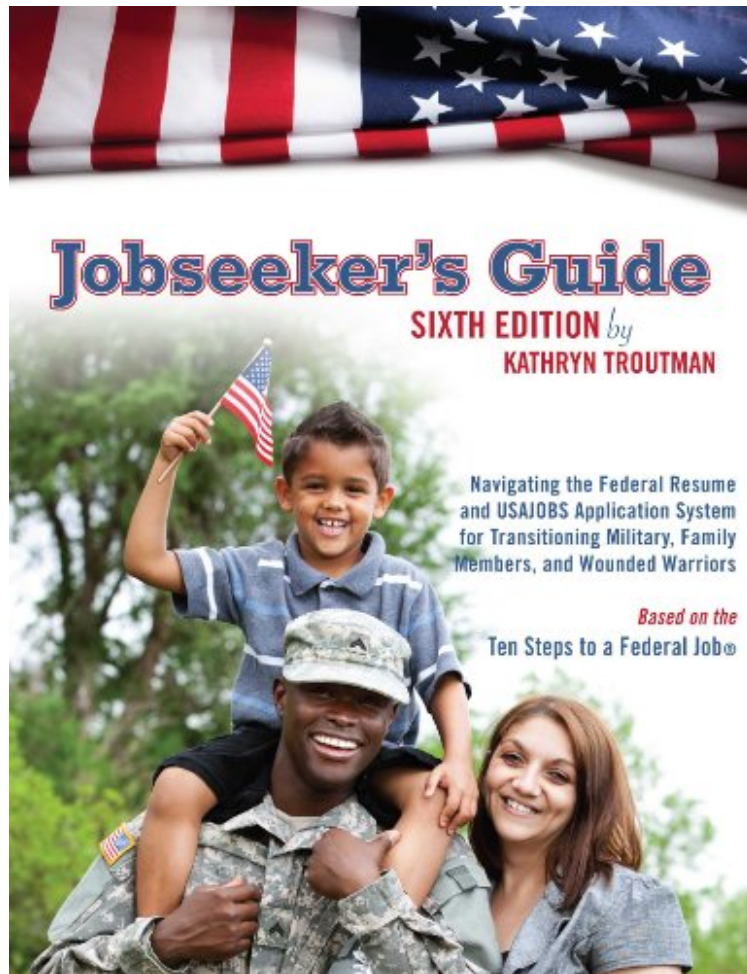


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# Jobseeker's Guide: Navigating the Federal Resume and USAJOBS Application System for Transitioning Military, Family Members, and Wounded Warriors

*Kathryn Troutman*

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The Jobseeker's Guide is the resource guide used at more than 150 military bases worldwide to teach Kathryn

Troutman's highly acclaimed Ten Steps to a Federal Job to military personnel and family members. The Jobseeker's Guide is written for both separating/retiring military and family members who are seeking US government jobs! This new edition continues to use a colorful workbook style loaded with pages of exercises, samples, and charts and is easy to understand. This updated edition contains fully updated information on special hiring programs for military members and spouses, updates with the latest federal hiring changes and initiatives, latest salary information and before and after resumes. The Jobseeker's Guide is the first ever publication for separating military and family members seeking federal employment and is recognized as the leading guide on the topic for 100,000 military spouses worldwide. The federal resume format in this book is highly successful with keywords and accomplishments that improve success with Best Qualified applications Easy to use workbook style is useful for individual jobseekers and as a training tool for military transition counselors.

About the Author Kathryn Troutman lives in Catonsville, MD and is the founder and president of The Resume Place, Inc., a service business located in Baltimore, MD. Resume Place specializing in writing and designing professional federal and private sector resumes, as well as coaching and education in the federal hiring process. For the past 40 years, Troutman has managed her professional writing and consulting practice, publishing, and federal career training business. With her team of 20 Certified Federal Resume Writers, The Resume Place advises and writes more than 300 federal resumes per month for military, private industry and federal clients world-wide.